

Sample Log Sheet for Record Keeping Obligation, RAC Equipment

The table below shows an example record sheet for compliance with the EC F gas Regulation. Records of this type must be kept for each refrigeration plant that contains 3 kg or more of HFC refrigerant.

RECORD SHEET FOR F GAS REGULATION			
General Information			
Plant Name		Reference No.	
Location of plant			
Plant Operator (Name, Address, Telephone)			
Operator Contact			
Cooling loads served			
Refrigerant Type		Refrigerant Quantity (kg)	
Plant manufacturer		Year of installation	
Refrigerant Additions			
Date	Technician/Company	Amount Added, kg	Reason for addition
Refrigerant Removals			
Date	Technician/Company	Amount Removed, kg	Reason for removal. What was done with recovered refrigerant
Leak Tests			
Date	Technician/Company	Test Result (including location and cause of any leaks identified)	Follow up actions required
Follow-up Actions			
Date	Technician/Company	Related to test on	Actions Taken
Testing of Automatic Leak Detection System (if fitted)			
Date	Technician/Company	Test Result	Comments